

## GRETTON PARISH COUNCIL

Gretton, Corby, Northamptonshire.

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**Please Note: These Minutes are posted prior to being ratified by the Parish Council and, as such, are in DRAFT form. Any amendments made will appear in the following month's minutes.**

Minutes of the meeting of Gretton Parish Council held on **Monday 13<sup>th</sup> September 2021** at 7.30pm. This meeting was held in the Meeting Room, Gretton Village Hall, 61 Kirby Road, Gretton. NN17 3DB

**Present:** Cllrs.Lilley, Husk, Fox, Smith, Wright, Thompson, Nicholls, Newby, Blamire, Watt, PC Wilson, three members of the public and the Clerk (J.Clark)

**21/178** To receive and approve apologies for absence.

**RESOLVED:** No apologies were received.

**21/179** Appointment of New Councillor

**RESOLVED:** The Chair warmly welcomed Councillor Fiona Blamire to the Parish Council.

**21/180** To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.

**RESOLVED:** Cllr.Newby declared an interest in agenda item 21/196 Appeal APP/U2805/W/21/3275800

Cllr.Fox declared an interest in agenda item 21/196 NC/21/00356/DPA

**21/181** To receive a report from Corby Rural Division, North Northamptonshire Council

**RESOLVED:** Cllr.Watt reported that North Northamptonshire Council have responded to the Afghan refugee situation and have accepted ten Afghan families. The Council is actively looking at how it can assist further and is working with a range of partners and community groups.

A Consultation has been launched on improvements to bus services. Residents, parish councils, businesses, and local groups are invited to share their views on the improvements they would like to see in local bus services. The Consultation will be posted on Facebook groups.

The Council have also agreed to adopt a strategy which aims to tackle the issue of littering and fly-tipping throughout the North of the county and is committed to improving the local environment.

A national review of areas of deprivation in the U.K. has been found to include Kettering, Wellingborough, Corby, and Kingswood. The Committee are looking at why Kingswood is included and why it is considered as deprived. The Committee must consider what can be done to help and improve this to change the lives of the families living in this area.

**21/182** To receive an update regarding Gretton Brook Road/Corby Road roadworks from Corby Rural Division, North Northamptonshire Council Councillors.

**RESOLVED:** Gretton Brook Road junction – following on from the Highways visit, Cllr.Watt stated that investigative worked is being carried out and he will follow this up with S.Barnwell.

**21/183** To receive and approve for signature the minutes of the meeting held on 12<sup>th</sup> July 2021.

**RESOLVED:** The minutes were approved without amendment and signed by the Chair.

**21/184** To note any matters arising from the minutes not included on this agenda for report only.

**RESOLVED:** 21/150 The Clerk has written to Cllr.Lawman regarding the Bus Strategy but, as yet, has not received a reply.

The Clerk has written to a resident in Station Road and in Caistor Road asking them to cut overhanging vegetation.

The Clerk has spoken to the Resident in Fulwell Avenue again who advised her that council workers have cut the hedge/shrubbery at the rear of their property in the park.

20/161 The Clerk has inspected the P.C. grit bin on Arnhill Road and reports that it is not damaged.

The Clerk has sent an email to the Regulations Team at NNC about planting some shrubs next to the telephone kiosk and is waiting for a response.

Following a tour of Gretton with a resident, the Clerk has sent an email to Highways highlighting specific areas where people on motorised scooters cannot cross certain roads because there are no dropped kerbs.

**21/185** To receive and approve for signature the minutes of the meeting held on 9<sup>th</sup> August 2021.

**RESOLVED:** The minutes were approved without amendment and signed by the Chair.

**21/186** To note any matters arising from the minutes not included on this agenda for report only.

**RESOLVED:** No matters arising.

**21/187** Open Forum

**RESOLVED:** 21/187(i) Two residents wished to discuss their planning application NC/21/00216/DPA and advise the P.C. what they wished to achieve with this amended application. Details of the amended application were discussed in detail.

21/187(ii) A member of the public raised their concerns regarding road safety along Caistor Road, specifically in relation to accident prevention. He asked that the P.C. consider, (1) no right turn into Caistor Road at both ends, (2) no access at all except for residents and deliveries. He also suggested that a 20mph speed restriction in the village would be beneficial. P.C.Wilson asked if it had been suggested to make Caistor Road one-way, but it was felt this would probably increase the speed of traffic. He added that people do not tend to take notice of access only areas and, where speed humps are installed, they are noisy for people who live by them. They would also need to be maintained. P.C.Wilson also asked the resident if they had spoken to the Highways Department asking when the last accident took place along Caistor Road and had any surveys taken place.

Cllr.Fox highlighted that, if the focus is purely on Caistor Road, traffic is then diverted to School Road and other places in Gretton.

The resident also said that, as a community, it is important to get a community traffic policy in place before the crematorium opens. P.C.Wilson asked if a traffic survey had taken place before the crematorium planning application was discussed.

Cllr.Lilley asked P.C.Wilson if 20mph speed zones work. He said that Little Stanion is the only one of his villages that has a 20mph limit, he also add that a 20mph speed limit is a Council bylaw. He suggested that the children at Gretton School are asked to design posters reminding drivers of the 30mph speed limit.

Cllr.Lilley suggested that a Working Group is set up to look at this.

**ACTION:** P.C.Wilson will talk to the Safe Corby Team about 20mph zones. He will also monitor vehicles parked at the Kirby Road/Corby Road junction and car charging leads laid across public footpaths.

Clerk to contact Highways Department to request information regarding accident history and survey information for Caistor Road and Gretton generally.

Cllr.Smith to contact a resident with traffic/highways experience to ask if they would be interested in setting up a Gretton Highways Working Party to work with the Parish Council.

Cllr.Husk will approach school about designing some posters.

The resident also spoke about public transport highlighting that, once you are unable to drive, the public transport service is very poor.

**21/188** To receive a report from the Police

**RESOLVED:** The following report was received from P.C.Wilson.

"The figures for JULY 2021 are as follows:

**TWO CRIMES**

CRIMINAL DAMAGE (21000376437): GRAFFITI (INVESTIGATION COMPLETE & OFFENDER UNIDENTIFIED)

ASSAULT (21000405150): NO INJURY - DOMESTIC (NO COMPLAINT, NO FURTHER ACTION)

**ZERO ANTI-SOCIAL BEHAVIOUR INCIDENTS**

The figures for AUGUST 2021 are as follows:

**TWO CRIMES**

ASSAULT (21000433017): ACTUAL BODILY HARM – DOMESTIC (CONDITIONAL CAUTION ISSUED TO OFFENDER)

THEFT (21000495913): DRILL & CCTV HARD DRIVE STOLEN FROM BUSINESS (INVESTIGATION COMPLETED & FILED PENDING ID OF SUSPECT FROM CCTV IMAGES)

**ZERO ANTI-SOCIAL BEHAVIOUR INCIDENTS**

**HOTSPOTS**

I have continued my patrols of THE WEIR, MILL ROAD, GRETTON and to date I have not yet found anybody at the location other than some dog walkers and some rambles.

**SCHOOL ENGAGEMENT**

On FRIDAY 16<sup>th</sup> JULY 2021 I completed school parking patrols at GRETTON PRIMARY SCHOOL during the morning and there were no issues to report. Now that the school has returned following the summer holiday break, I will look to continue both parking patrols and speed enforcement outside the school in the near future.

**SPEED ENFORCEMENT**

On TUESDAY 03<sup>rd</sup> AUGUST 2021 myself and a PCSO colleague completed speed enforcement on CORBY ROAD heading out of the village during the afternoon. There were no offences, and the highest recorded speed was 26MPH in the 30MPH LIMIT.

**BEAT BUS**

I have now been informed that the BEAT BUS is expected to be with us by 28<sup>th</sup> SEPTEMBER 2021 and upon its arrival I will need to have a familiarisation session with it, but I would ask the Parish Council to consider its use for anything in the future as well as suggest locations and times for me to use it to complete Police surgeries from."

**21/189**To receive a report from the Safer Corby Team.

**RESOLVED:** PC Wilson reported that he had spoken to Suzanne Preston regarding fly-tipping in fields and, advised that farmers need to report any fly-tipping to North Northamptonshire Council.

**21/190** To receive financial statement dated 2-31 July 2021: payments received, and invoices paid.

<b>RESOLVED:</b> Cllr.Wright queried a payment shown on the bank statement to PABS Electrical for £340.			
<b>ACTION:</b> Clerk to report back at next meeting.			
<b>Payments</b>			
Date	Purpose	Payee	Amount
08/07/21	Battery for Pavilion smoke alarm (card payment T.Fox)	Co-op	3.00
09/07/21	5-cylinder keys (card payment T.Fox)	Timpson	24.50
09/07/21	Parish Council and Recreation Ground Survey forms	AC Business Machines	8.00
16/07/21	Replacement of faulty main RCD on DB Board (Pavilion) Invoice SI-2083860	M & E Electrical Ltd	94.80
16/07/21	Periodic inspection and electrical test on Pavilion Invoice SI-2083841	M & E Electrical Ltd	240.00
16/07/21	Mowing Grant	Gretton Baptist Church	545.00
16/07/21	Room Hire donation (May x 3 hours, June x 3 hours, July x 3 hours) 9 hours x £6 per hour	Gretton Baptist Church	54.00
22/07/21	Salaries (July)	Clerk & RFO	404.70
18/07/21	PAYE	HMRC Cumbernauld	54.00
23/07/21	2 keys and key rings for Picks Playing Field	Timpson	11.30
22/07/21	Training: Off to a Flying Start x 3 INV-13399	NCALC	132.00
22/07/21	Training: The Code of Conduct in Practice x 1 INV-1434	NCALC	38.00
<b>Receipts</b>			
02/07/21	Arnold Clark Charity		1,000.00
05/07/21	MUGA (inv.1045)		15.00
05/07/21	MUGA (inv.1047)		20.00
05/07/21	PWRup Fitness (inv 1046)		25.00
08/07/21	MUGA (1043 & 1044)		132.50
15/07/21	Garage Rent		35.83
<b>BALANCE</b>			<b>£ 55,239.46</b>
<b><u>NATWEST BANK RECONCILIATION FOR 31st July 2021</u></b>			
Balance			<b>£55,239.46</b>
Add undeposited cheques			Nil
<b>BALANCE</b>			<b>£55,969.42</b>
Less unrepresented cheques			NIL
Less unrepresented online payments			Nil
<b>BANK 31 July 2021</b>			<b>£55,239.42</b>
<b>21/191</b> To receive financial statement dated 1 <sup>st</sup> – 31 <sup>st</sup> August 2021: payments received, and invoices paid.			
<b>RESOLVED:</b> Cllr.Wright queried why MUGA invoice 1049 was not included in Financial Report.			
<b>ACTION:</b> Clerk to report back at next meeting.			
<b>Payments</b>			
Date	Purpose	Payee	Amount
02/08/21	Electricity for MUGA lights	E-On (monthly DD)	51.00
04/08/21	Inspection and land valuation (inv 2083973)	Fisher German LLP	600.00
10/08/21	S106 Payment	Gretton Village Hall	9,345.42
10/08/21	Card Reader	Square UK Shop	19.20
13/08/21	Electricity for Pavilion (601936955)	BG Business	229.91
20/08/21	Supply, commission & install fire extinguisher for Sports Pavilion	Smith's Fire LLP	182.40
23/08/21	Salaries (August)	Clerk & RFO	404.70
23/08/21	PAYE	HMRC	54.00
23/08/21	Paint door & frame. Stain doorstep.	D.Evans	144.78
27/08/21	Repair and paint Old Fire Station Garage door and frame	S.Knapp Home TLC	407.50
<b>Receipts</b>			
02/08/21	Sports & Social Club arrears		53.78
03/08/21	North Northamptonshire Council S106 Grant		33,774.44

09/08/21	MUGA inv.1048	30.00
09/08/21	MUGA inv.1050	40.00
16/08/21	MUGA inv.1051	10.00
20/08/21	MUGA inv.1052	70.00
24/08/21	MUGA inv.1053	500.00
<b>BALANCE</b>		<b>£78,278.77</b>
<b><u>NATWEST BANK RECONCILIATION FOR 31st July 2021</u></b>		
Balance		<b>£55,239.46</b>
Add undeposited cheques		Nil
<b>BALANCE</b>		<b>£78,278.77</b>
Less unrepresented cheques		NIL
Less unrepresented online payments		Nil
<b>BANK 31 August 2021</b>		<b>£78,278.77</b>

**21/192** To approve additional cost for dropped kerb for wheelchair access to Village Green  
**RESOLVED:** Following a discussion regarding the finish for the ramp, it was agreed that a brush finished concrete should be used. A total cost of £1,750 was approved.

**21/193** To receive a report from Working Groups.

**RESOLVED:**

**21/193a Neighbourhood Plan** and Local Plan matters – Cllr. Jacki Lilley

**RESOLVED:** Nothing to report.

**21/193b Communications** including website, newsletters, press – Cllr. Julie Smith

**RESOLVED:** Cllr. Smith reported that she has spoken to P. Mason about the website and, having seen a couple of proposed website pages, recommends this as a website provider.

**21/193c Police and Neighbourhood Watch liaison** – Cllr. Mark Thompson

**RESOLVED:** Cllr. Thompson reported that he had not had any contact from the Neighbourhood Watch Warden.

He has sent an email to PCSO Asante-Ampaduh asking for further information regarding the McDonalds Community Scheme. Following on from P.C. Wilson's report, Cllr. Thompson has nothing further to report.

**21/193d Highways matters** – including speeding measures, parking, and street lighting

**RESOLVED:** No report.

**21/193e Community** – including buses, doctors' surgery, school liaison – Cllr. Susan Husk

**RESOLVED:** Cllr. Husk has not received any reply to the emails that she has sent to Uppingham Surgery asking for a date when the branch surgery in Gretton will reopen. She has been advised that Uppingham Surgery are tenants of the building in Gretton and are unable to site a clothes bank on behalf of the First Responders on the plot for the following reasons: (1) It can't take up a parking bay, (2) too close to the building and could be a fire risk. The land is owned by NNC and Cllr. Watt said that he would investigate this.

Cllr. Husk reported that she has arranged a visit for next week to meet the Principle at Gretton Primary School.

Cllr. Lilley raised her concerns about the high costs involved for the bus subsidiary and it was agreed that Cllr. Husk and the Clerk would attend a meeting in November regarding the Welland Wander bus service.

**1/193f Environment** – including trees, Pocket Park, litter collecting groups – Cllr. Rob Newby

**RESOLVED:** Cllr. Newby reported that he is waiting to set up a meeting with the Pocket Park Committee.

Residents have contacted him regarding skip fires and bonfires. It was suggested that people should put a message on Gretton News & Views the day before they intend to have a fire.

Cllr. Newby will obtain an up-to-date mowing map.

Perry Burns is no longer the Community Engagement Officer for the Welland Rivers Trust and Cllr. Newby is waiting for confirmation when the next meeting will take place.

**21/193g Recreation ground** – Cllr. Tim Fox reported that the Fun Day went well and was well attended. Fifty-six responses have been received for the skate park/outdoor gym survey which will be collated and discussed at the Recreation Ground committee meeting on 14<sup>th</sup> October.

A meeting took place last week with North Northamptonshire Council who advised that the deadline for grant applications is March and Cllr. Fox reported that the Recreation Ground committee are working towards this. They will report back to the Parish Council at a later date.

**21/193h Village Hall** – Cllr. Smith reported that she has attended a Village Hall Committee meeting.

The Village Hall committee thanked the Parish Council for the Section 106 funds and reported that bookings are almost back to normal following the pandemic.

**21/193i Sports and Social Club** – Cllr. Nicholls

**RESOLVED:** It was reported that All Drains Services have carried out an inspection to install a dual pump system which would cost £4,902 + VAT which would be an improvement on the current system. However, it would still be necessary to replace the pumps if they went wrong at a cost of around £500 each time. The Sports & Social Club will obtain a second quote.

<p>The Sports &amp; Social Club have paid to have the tank emptied. Cllr.Thompson asked if a pump for bio-tank system should be considered. Cllr.Newby said he would investigate this.</p>
<p><b>21/194</b> To review Parish Council Working Groups <b>RESOLVED:</b> The P.C. would like to engage with the younger people of the village, and it was agreed that Cllr.Blamire will be responsible for setting up a Youth Council.</p>
<p><b>21/195</b> To discuss and report Matters Arising Document. <b>RESOLVED:</b> No further updates.</p>
<p><b>21/196 Planning</b> <b>Application NC/21/00216/DPA</b> Re : Single storey front and side extension; extension of existing balcony; Conversion of existing garage to habitable room; External alterations At : 5 Winchilsea Drive, Gretton, Northamptonshire NN17 3BT <b>RESOLVED:</b> No objections or comments to make. <b>Application NC/21/00356/DPA</b> Re : Erection of five detached houses and garages with associated access road, parking space and amenity space. (Amendments to previous planning permission. At : 1 Hatton Lane, Gretton, Northamptonshire NN17 3EB <b>RESOLVED:</b> The application was reviewed against Gretton Neighbourhood Plan, and it was agreed that the P.C. would object on the following grounds: Policy Reference H4 -Windfall Sites Policy Reference H5 – Housing Mix ENV7 – Local Views The Parish Council requests that Policy T2 – Electric Vehicles is considered. <b>Application 20/00499/DPA APPEAL APP/U2805/W/21/3275800</b> Re : Conversion of existing garage into annexe accommodation; erection of a ground floor link block to the main dwelling; erection of a rear ground floor extension with connecting corridor to the main dwelling At : 4 Caistor Road Gretton Corby Northamptonshire NN17 3DL <b>RESOLVED:</b> No further comments to make.</p>
<p><b>21/197</b> To approve that, in line with national recommendations, the Clerk to Gretton Parish Council be remunerated on scale LC2 Below Substantive, SCP 18 – 23, and that for 2021/22 the Clerk is remunerated at SCP 20, backdated to 1 April 2021. Subject to satisfactory performance the Clerk will increment one point per year until the top of the scale (SCP23) is reached. <b>RESOLVED:</b> This was approved.</p>
<p><b>21/198</b> To discuss requests for forthcoming NCALC training courses. <b>RESOLVED:</b> The Chair highlighted the importance of Councillors and Clerk attending NCALC training courses on an annual basis for their professional development. <b>ACTION:</b> Cllr.Thompson to consider courses on the training calendar for 2021.</p>
<p><b>21/199</b> To discuss and agree location for RBL Tommy Military Figures <b>RESOLVED:</b> Following a discussion, it was agreed to place one figure on the Village Green and one in the Jo Stone Garden. <b>ACTION:</b> Cllr. Thompson to install.</p>
<p><b>21/200</b> To discuss and approve TVAS sign and location in Gretton <b>RESOLVED:</b> The follow points and actions were discussed and agreed. 1. Corby Road – place a permanent sign here with a solar panel. ACTION: Clerk to check with Keir Services if the post here is high enough to include a solar panel. Clerk to contact two immediate neighbours for their feedback 2. Are grants still available? ACTION: Clerk to investigate 3. Are original quotes still valid? ACTION: Clerk to contact companies</p>
<p><b>21/201</b> To approve and adopt amendments made to Standing Orders 2018 (England) (revised 2020) to reflect Annual Parish Meeting <b>RESOLVED:</b> Approved. Chair signed Standing Orders document.</p>
<p><b>21/202</b> To discuss Parish Council priorities for the year ahead <b>RESOLVED:</b> Parish Council Strategy for the next four years, and the impact that it would have on the precept payment, was discussed in detail. It was agreed that this should refer to the Neighbourhood Plan and a survey would be prepared asking residents to prioritise the following:</p>

- Environment
- Footpaths
- Register Lydia's Coffee shop and other landmarks as assets of community value
- Traffic management
- Traffic calming
- Public transport

Cllr.Watt suggested well-being and mental health should also be considered and it was agreed to add well-being to the survey.

The survey would be sent out to all residents in Gretton.

**21/203** To discuss the Queen's Green Canopy tree initiative to mark Her Majesty's Platinum Jubilee in 2022

**RESOLVED:** It was agreed that the Parish Council should take part in this initiative.

**ACTION:** Clerk to obtain further details.

**21/204** To discuss Gretton Jubilee Street Party

**RESOLVED:** It was agreed that a sub-committee should be set up to consider some ideas and then invite residents to come forward and get involved. Cllr.Wright reported that he has spoken to Terri Meechan and Julie Powell who would both be willing to join the sub-committee. He agreed to talk to them again.

**20/205** To discuss a request from the present Tenant to purchase the land on Harringworth Road.

**RESOLVED:** Cllr. Wright stated that the P.C. should agree a final decision and, if this land was sold, the impact that this would have on the budget for 2022/23. He also added that, since the value is over £10,000 the P.C. would need to confirm what the money will be used for.

**Vote:** Two Councillors voted to sell the land; six Councillors voted against selling the land.

Cllr.Blamire declined to vote since she has not been involved in any discussions.

**ACTION:** Clerk to write to the tenant advising the P.C. do not wish to sell the land at present because it was felt that this long-standing asset should be retained until either a use for it is found or there is a need to raise capital funds.

**20/206** To receive a report on any correspondence received since the previous meeting.

**RESOLVED:** No correspondence to discuss.

**21/207** Councillor questions

**RESOLVED:** No questions were raised.

**21/208** The meeting closed at 10.27 pm.

**Date of next Meeting** to be held Monday 11<sup>th</sup> October 2021.

Signed: \_\_\_\_\_

Jacki Lilley, Chair of Gretton Parish Council

11<sup>th</sup> October 2021