

GRETTON PARISH COUNCIL

Gretton, Corby, Northamptonshire.

Email: clerkgpc@btinternet.com

www.grettonparishcouncil.uk

Minutes of the Meeting of Gretton Parish Council held on **Monday 10th October 2022**, at 7.30 pm. This meeting was held in the Meeting Room, Gretton Village Hall, 61 Kirby Road, Gretton. NN17 3DB

Present: Cllrs. Lilley, Thompson, Blamire, Wright, Fox, Husk, Nicholls, Newby, a representative from CommMiniBus, two members of the public and the Clerk

Please Note: These Minutes are posted prior to being ratified by the Parish Council and, as such, are in DRAFT form. Any amendments to them will appear in the following month's minutes.

<p>22/170 To receive and approve apologies for absence. RESOLVED: Apologies received from Cllr Smith, Cllr Watt, Cllr Sims, and PC Wilson. Noted and approved – all in favour.</p>
<p>22/171 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. RESOLVED: No declarations were made.</p>
<p>22/172 To receive and approve for signature the minutes of the meeting held on 11th August 2022 RESOLVED: The minutes were approved without amendment and signed by the Chair. Votes – all in favour. Note: No meeting was held in September 2022.</p>
<p>22/173 Open Forum RESOLVED: S.Earl spoke about the Skatepark and Outdoor Gym grant application made to FCC Communities Foundation. The Foundation has said that they would prefer the application to be made in joint names of the Parish Council and Friends of Gretton Recreation Ground group. This will not conflict with the PC's role as Third Party Contributor. This was discussed and approved. Votes – 7 in favour, 1 against. It was also agreed that Cllr. Jacki Lilley would be named the Lead Person.</p>
<p>22/174 To receive a report from Corby Rural Division, North Northamptonshire Council RESOLVED: No report received. Cllr. Lilley asked the Clerk to contact Cllr. Watt and requests that a colleague attend any meetings he sends his apologies.</p>
<p>22/175 To receive a report from the Police The following report was received before the meeting. The crime and anti-social behaviour figures for SEPTEMBER 2022 are as follows: CRIMES – FOUR BURGLARY (22000515642): SHED BREAK – GARDEN EQUIPMENT (ENQUIRIES COMPLETED, FILED) WILDLIFE CRIME (22000518468): SHEEP WORRYING (NO FORMAL COMPLAINT, SUSPECT IDENTIFIED & ADVICE GIVEN, FILED) CRIMINAL DAMAGE (22000531439): BIKE RACK – MINOR (NO FORMAL COMPLAINT, SUSPECT KNOWN, FILED) THEFT (22000538850): MONEY (ENQUIRIES COMPLETED, SUSPECT UNKNOWN, FILED) ANTI-SOCIAL BEHAVIOUR INCIDENTS – ONE 133 – 25\09\22: PARKING COMPLAINT (FINCH HATTON DRIVE) GRETTON WEIR Following on from my report for the September 2022 Parish Council meeting, there have been no further reported issues at the Gretton Weir, and as such, the location will be removed from the Hotspot patrols and be returned to the normal patrol list. The anti-social behaviour occurrence relating to this matter has now been closed. POLICE SURGERY 10\09\22: PLAYING FIELD @ KIRBY ROAD, GRETTON (PC820 B WILSON & PCSO 7030 C ASANTE-AMPADUH. RESOLVED: Report was noted and approved. Votes – all in favour.</p>
<p>22/176 To receive a report from the Police Liaison Representative and Gretton Neighbourhood Watch Co-ordinator RESOLVED: No report received.</p>
<p>22/177 To receive a report from the Safer Corby Team. Before the meeting, the Safer Corby Team shared details of the Look Closer campaign. RESOLVED: Report was noted and approved. Votes – all in favour.</p>

22/178 Finance: To receive Financial Report dated 1-31st July 2022: payments received, and invoices paid. The Financial Report for July was signed. Cllr. Wright reported that he had carried out the bank reconciliation for July, and the accounts were correct.
RESOLVED: This report was noted and approved. Votes – all in favour.

Payments			
Date	Purpose	Payee	Amount
11/07/22	MUGA Electricity	British Gas Lite	49.53
13/07/22	Printing flyers for Gretton Life	AC Business Machines	82.50
15/07/22	Bench repairs x 4	R.Cunningham	380.00
18/07/22	Salaries (July)	Clerk & RFO	569.71
18/07/22	PAYE	HMRC Cumbernauld	97.20
19/07/22	Investigation of a wasp's nest, Play Area	NNC	61.80
19/07/22	Pavilion electricity	British Gas Business	133.87
22/07/22	Training	NCALC	457.20

Receipts			
04/07/22	Sports & Social Club rent		192.46
04/07/22	MUGA 1083		40.00
11/07/22	MUGA 1082		24.00
11/07/22	MUGA 1085		10.00
11/07/22	Football Club hiring fee		684.00
11/07/22	Garage rent		35.83
12/07/22	Stonepit Paddock annual rent		250.00
21/7/22	Part refund of wasps nest fee		36.80
29/07/22	MUGA 1086		30.00

BALANCE **£70,175.70**

NATWEST BANK RECONCILIATION FOR 31st July 2022 STATEMENT

Balance	£70,175.70
Add undeposited cheques	Nil
BALANCE	£70,175.70
Less unrepresented payments:	Nil
Balance 31st July 2022	£70,175.70

22/179 Finance: To receive Financial Report dated 1-31st August 2022: payments received, and invoices paid.
RESOLVED: Cllr. Wright queried MUGA payments received against invoices issued. Cllr. Fox and Clerk agreed to investigate. The August finance report will be presented again at the November meeting.

Payments			
Date	Purpose	Payee	
01/08/22	Valve for Pavilion	Screwfix	9.69
05/08/22	Pavilion electricity (final bill from British Gas)	British Gas	1.26
08/08/22	MUGA Electricity	British Gas Lite	44.77
16/08/22	Medals for Fun Day	Trophy Store	26.34
19/08/22	Salaries	Clerk & RFO	569.71
19/08/22	PAYE	HMRC Cumbernauld	97.20
19/08/22	Install new gates and fencing. Repairs to fencing at car park SKJ Groundworks Ltd		1,230.00
19/08/22	Hedge cutting, Station Road	North Northants Council	150.00
22/08/22	Pavilion electricity	British Gas Lite	85.27
30/08/22	20SPLENTY Stickers	Paypal	45.00
30/08/22	20SPLENTY Stickers	Paypal	45.00
30/08/22	20SPLENTY Banners	Paypal	150.00

Receipts			
03/0/22	MUGA 1087		40.00
05/08/22	MUGA1089		65.00
09/08/22	VAT Refund 2021/22		2,844.68
15/08/22	MUGS 1091		105.00
15/08/22	MUGA 1090		75.00
30/08/22	MUGA 1093		20.00
30/08/22	MUGA Zumba		50.00
30/08/22	Paypal Refund (20SPLENTY)		45.00

BALANCE **£70,966.14**

NATWEST BANK RECONCILIATION FOR 31st August 2022 STATEMENT

Balance	£70,966.14
Add undeposited cheques	Nil
BALANCE	£70,966.14
Less unrepresented payments:	Nil

Balance 31st August 2022		£70,966.14
<p>22/180 Finance: To receive Financial Report dated 1-30th September 2022: payments received, and invoices paid. The Financial Report for September was signed. Cllr. Wright reported that he had carried out the bank reconciliation for September, and the accounts were correct.</p> <p>RESOLVED: This report was noted and approved. Votes – all in favour.</p>		
Payments		
Date	Purpose	Payee
02/09/22	Fun Day leaflets	Quantum Print
45.00		
02/09/22	AGAR for year ending 31 March 2022	PKF Littlejohn LLP
360.00		
05/09/22	Tree for Queen's Platinum Jubilee	Gardeners Dream
95.98		
08/09/22	MUGA Electricity	British Gas Lite
11.90		
09/09/22	Union Flag	Flags and Flag Poles
147.50		
12/09/22	Flowers laid at War Memorial	Marks & Spencer
30.17		
20/09/22	Salaries	Clerk & RFO
569.71		
20/09/22	PAYE	HMRC Cumbernauld
97.20		
22/09/22	Pavilion electricity	British Gas Lite
71.40		
30/09/22	Gretton Life	Quantum Print
298.00		
Receipts		
06/09/22	Garage Rent (August)	
35.83		
05/09/22	Garage Rent (September)	
35.83		
22/09/22	School hiring fee 2022	
150.00		
BALANCE		
£69,460.94		
<u>NATWEST BANK RECONCILIATION FOR 30th September 2022 STATEMENT</u>		
Balance		£69,460.94
Add undeposited cheques		Nil
BALANCE		£69,460.94
Less unrepresented payments:		Nil
Balance 30th September 2022		£69,460.94
<p>22/181 To receive a report from Working Groups.</p> <p>22/181a Neighbourhood Plan and Local Plan matters Before the meeting, Cllr. Lilley reported on the North Northants Planning Consultation meeting and the NCalc 75th Anniversary conference. RESOLVED: Noted and approved. Votes – all in favour.</p> <p>22/181b Communications including website, newsletters, press Before the meeting, Cllr. Smith reported on the website. RESOLVED: Report was noted and approved. Votes – all in favour.</p> <p>22/0181c Highways Working Group – Cllr. Mark Thompson Before the meeting, Cllr. Thompson gave an update on the Highways Working Group. (1) The "20's plenty" signs have been put up around the village. (2) Traffic Survey data is being put together by S.Gray and will be ready for the November meeting. Rubbish at the allotments has been removed. RESOLVED: Noted and approved. Votes – all in favour.</p> <p>22/181d Community – including buses, doctors' surgery, school liaison Before the meeting, Cllr. Husk reported on: School – Enquiries have been made about the possibility of a crossing patrol and/or zebra crossing outside the school. Unfortunately, financial support for school crossing patrols was withdrawn in 2011 by NCC. Cllr. Husk has met the new Head, Mrs Dickinson. Buses – See agenda item 22/182. Doctor's Surgery – Nothing to report. Clothes Bank – 300kg collected during June. Asset Mapping Project – Cllr. Husk joined a Zoom meeting as part of the Listening Event for Asset Mapping. RESOLVED: Report was noted and approved. Votes – all in favour.</p> <p>22/181e Environment – including trees, Pocket Park, litter collecting groups</p>		

<p>Before the meeting, Cllr Newby highlighted National Hedgerow Week 2022.</p> <p>There is a diseased tree in Pick's Field that needs to be removed. ACTION: Clerk to obtain quotes for this work.</p> <p>RESOLVED: Report was noted and approved. Votes – all in favour.</p> <p>22/181f Recreation ground – Cllrs. Fox and Wright</p> <p>Cllr. Fox reported:</p> <p>An application for the Skate Park and Outdoor Gym grant has been submitted and should be considered on the 8th of December, 2022.</p> <p>A request has been received from Stoneygate Rugby Club to use the Recreation Ground, and this will be discussed at the Recreation Ground Meeting on Monday.</p> <p>RESOLVED: Noted and approved. Votes – all in favour.</p> <p>22/181g Village Hall</p> <p>Before the meeting, Cllr. Smith submitted a report:</p> <p>Village Hall Committee has received a couple of complaints regarding noise and is going to look at purchasing a noise limiter which would limit the decibels and cut off any noise after 12 am. They will also add signs to the doors to make sure that they are closed at 11 pm.</p> <p>RESOLVED: Report was noted and approved. Votes – all in favour.</p> <p>22/181h Sports and Social Club</p> <p>Before the meeting, Cllr. Nicholls submitted a report on the following:</p> <p>Events held at the Club.</p> <p>A tree is ready to be planted for the Queen's Green Canopy. ACTION: Clerk to purchase a plaque.</p> <p>Cancellation of the Fun Day.</p> <p>The drains have overflowed again. Cllr. Nicholls has been in touch with the company that fitted the alarm, which didn't notify anyone that there was a problem. ACTION: Clerk to obtain a quote for a new system.</p> <p>Finance concerns regarding the increase in beer, energy etc., plus the loss of the Fun Day, resulted in a £1000 loss in September. Cllr. Nicholls asked if the Club and the PC could consider installing solar panels for the Club and Recreation Ground. It was agreed that Cllr. Nicholls would investigate this.</p> <p>RESOLVED: Noted and approved. Votes – all in favour.</p> <p>22/181i – Youth Council – Cllr. Blamire</p> <p>Cllr Blamire reported:</p> <p>No responses were received as a result of the advert placed in the summer edition of Gretton Life.</p> <p>She will contact St. Mary's Church in Weldon to enquire how their Youth Club was set up and is organised.</p> <p>Funding – Cllr. Blamire and Cllr. Lilley will discuss this on a separate occasion.</p> <p>RESOLVED: Noted and approved. Votes – all in favour.</p>
<p>22/182 To discuss how the Parish Council will continue to support public transport provision for the village in future</p> <p>Mr Chun Li explained how CommMiniBus, a Community Transport initiative, was set up, its principles, possible services, and future development. It was agreed that the Parish Council would carry out a Parish Council Bus Survey to gather the views of residents on to help inform ways forward to support public transport provision for the village in the future.</p> <p>ACTION: Cllr. Wright will prepare a questionnaire.</p> <p>RESOLVED: Votes – all in favour.</p>
<p>22/183 Councillor and Clerk Training Update</p> <p>Cllr. Lilley suggested that the Code of Conduct training should be a compulsory course for all Councillors and asked the Clerk to enquire if this could be run as a bespoke course by NCALC.</p> <p>RESOLVED: Votes – all in favour.</p>
<p>22/184 To receive an update on Gretton Parish Council Deliverables</p> <p>Proposed new deadlines were discussed and agreed.</p> <p>RESOLVED: Votes – all in favour.</p>
<p>22/185 To receive and approve External Audit Report together with the Annual Governance and Accountability Return 2021/22</p> <p>RESOLVED: Report was noted and approved. Votes – all in favour.</p>
<p>22/186 To review Gretton Parish Council Equal Opportunities Policy</p> <p>RESOLVED: This was reviewed and approved without amendment. Votes – all in favour.</p>
<p>22/187 To consider changing a grass verge to a public footpath on Kirby Road</p> <p>RESOLVED: This was discussed, and it was agreed not to proceed with the installation of a public footpath. Votes – all in favour.</p>
<p>20/188 To consider the management of the Jo Stone garden.</p> <p>RESOLVED: Cllr. Husk will ask the school if they have a Gardening Club that would like to help look after the Jo Stone garden.</p> <p>Votes – all in favour.</p>
<p>22/189 To view the option to opt-out of the SAAA central external auditor appointment arrangements</p> <p>RESOLVED: It was agreed not to opt-out of the next round of 5-year audit requirements. Votes - all in favour.</p>
<p>22/190 To discuss how the Parish Council can help the community during the "Cost of Living" Crisis</p>

<p>RESOLVED: It was agreed to arrange a meeting and invite all stakeholders in the village to discuss a range of initiatives that could be taken. Votes – all in favour.</p>
<p>22/191 To discuss a request to use the Recreation Ground Car Park RESOLVED: The proposal received for a food van to use one space of the car park of the Recreation Ground on a part-time basis was discussed. It was agreed that the Finance Committee would discuss an appropriate charging rate. It was agreed in principle to have a three-month trial period, with rent to be paid in advance. Votes - all in favour.</p>
<p>22/192 To receive a report from the Chair regarding Clerk and RFO recruitment. RESOLVED: Two candidates were interviewed, and it was agreed that the Finance Committee would make the final decision. Votes - all in favour.</p>
<p>22/193 To review the Parish Council Tree and Hedgerow Strategy. RESOLVED: Before the meeting, Cllr. Newby sent out a copy of the Parish Council Tree and Hedgerow Strategy. Councillors were asked to consider this strategy and email Cllr. Newby with their comments. Cllr. Nicholls asked Cllr. Newby to list the top five things that should be considered first. Votes - all in favour.</p>
<p>22/194 To receive a report on any correspondence received since the previous meeting.</p> <ul style="list-style-type: none"> • A resident had raised concerns about the air quality in the village at times. It was agreed that residents should be asked to contact Environmental Health at North Northamptonshire Council. Noted and approved. Votes – all in favour • A resident asked if it was possible to add some more lighting around the children’s play area at the Recreation Ground. Cllr. Fox invited the resident to put their concerns forward at the next Recreation Ground committee meeting in October. Noted and approved. Votes – all in favour • Request from Foxborough Homes Limited to amend the wording in the Parish Council Meeting Minutes dated the 13th of December 2021 was declined. Votes – all in favour • A complaint from a resident regarding a pizza van in the Lattimer Close/Southfield Road area was passed to the Customer Service Team, NNC, and was being dealt with by the Planning Department and Environmental Health Department. Noted and approved. Votes – all in favour • A letter has been received from the Pocket Park Society regarding the planting of commemorative trees. The Society wish to establish the principle that it is unsustainable to accept any future requests to plant memorial trees and would like the Parish Council to confirm this understanding. Noted and approved. Votes – all in favour.
<p>22/195 Councillor questions</p> <ul style="list-style-type: none"> • It was agreed that the new Union Flag would be stored at the Sports and Social Club. It was also agreed that the Union Flag on the Village Green should be left flying at full mast until circumstances dictate that it should be lowered. • Overgrown vegetation and hedges – Cllr. Lilley will include this in her report for the forthcoming edition of Gretton Life. • Changes made to two properties in the conservation area in the village. ACTION: Clerk to contact the Planning Department to enquire if planning permission is needed for the work carried out; if so, was it applied for, and why were the Parish Council not notified?
<p>22/196 The meeting closed at 9.54 pm. Date of next Meeting to be held on Monday 14th November 2022</p>

Signed: _____

Councillor Jacki Lilley, Chair of Gretton Parish Council

14th November 2022