

**GRETTON PARISH COUNCIL**

Gretton, Corby, Northamptonshire.

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**PLEASE NOTE: These Minutes are posted before being ratified by the parish council and, as such, are in draft form. Any amendments to these Minutes will appear in the following month's minutes.**

Minutes of the Meeting of Gretton Parish Council held on **Monday 13<sup>th</sup> June 2022** at 7.30 pm. This meeting was held in the Meeting Room, Gretton Village Hall, 61 Kirby Road, Gretton. NN17 3DB

**Present:** Cllrs. Lilley, Thompson, Smith, Nicholls, Blamire, Wright, Fox, Husk, and Watt, T. Smith (NW Co-ordinator), one member of the public and J. Clark (Clerk)

<p><b>22/110 To receive and approve apologies for absence.</b>  <b>RESOLVED:</b> Apologies received from Cllr. Newby, PC Wilson and P. Hickford (NW Co-ordinator). Noted and approved – all in favour.</p>
<p><b>22/111 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b>  <b>RESOLVED:</b> No declarations were made.</p>
<p><b>22/112 To receive and approve for signature the minutes of the meeting held on 9<sup>th</sup> May 2022</b>  <b>RESOLVED:</b> The minutes were approved without amendment and signed by the Chair: votes – all in favour.</p>
<p><b>22/113 Open Forum</b>  <b>RESOLVED:</b> Nothing to report.</p>
<p><b>22/114 To receive a report from Corby Rural Division, North Northamptonshire Council</b>  Cllr. Watt reported:  Electric charging points – following discussions from the May meeting, Cllr. Watt reported that rubber infills across pavements are being investigated.  Gretton Brook Road issues – The Environmental Department has passed this back to the Planning Department, and he has no further updates.  I. Smith (NNC) is investigating the Traveller Site on Gretton Brook Road and Cllr. Watt will ask him the Planning and Environmental Health Departments for an update.  <b>RESOLVED:</b> Report noted. Votes – all in favour.</p>
<p><b>22/115 To consider Parish Council input for the Greenway Board</b>  This initiative will make attractive and safer walking and cycling routes available in the area. The Greenway is being developed in phases and will help connect communities. Money has been allocated for a Corby to Kettering route. No Corby rural route has been agreed upon yet. This is an opportunity for parishes to put ideas forward so that projects can be designed and decided upon once funding becomes available. The Parish Council expressed an interest in having a cycle route from Gretton to link up to the cycle route at Phoenix Parkway, and also Gretton to Weldon.   <b>RESOLVED:</b> Report noted. Votes – all in favour</p>
<p><b>22/116 To receive a report from the Gretton NW Co-ordinator and Parish Council Police Liaison Representative</b>  <b>RESOLVED:</b> T. Smith and P. Hickford are taking joint responsibility for this role. Following the passing of M. Jarvis, they are updating contact details and administrator details on Facebook. Facebook membership is 98. They intend to continue with the SelectDNA project and participate in community events. Cllr. Lilley, offered support from the Parish Council if needed.  Report noted. Votes – all in favour.</p>
<p><b>22/117 To receive a report from the Police</b>  The following report was received prior to the meeting.  The FIGURES for MAY 2022 are as follows:  <b>CRIMES – SEVEN</b>  HARASSMENT (22000246404): UNWANTED PHONE CALLS &amp; TEXTS – DOMESTIC (ENQUIRIES COMPLETE, SUSPECT IDENTIFIED &amp; COMMUNITY RESOLUTION ISSUED) *<b>LINKED</b>*  CRUELTY TO CHILDREN (22000246411): TO BE CANCELLED AS ALREADY PREVIOUSLY REPORTED *<b>LINKED</b>*  MALICIOUS COMMUNICATIONS (22000277362): UNWANTED PHONE CALLS &amp; TEXTS – DOMESTIC (ENQUIRIES COMPLETE, SUSPECT IDENTIFIED &amp; COMMUNITY RESOLUTION ISSUED) *<b>LINKED</b>*  HARASSMENT (22000269807): UNWANTED PHONE CALLS &amp; MESSAGE (ENQUIRIES COMPLETE, SUSPECT IDENTIFIED, NO COMPLAINT &amp; WORDS OF ADVICE ISSUED) **<b>LINKED</b>**</p>

MALICIOUS COMMUNICATIONS (22000269811): UNWANTED PHONE CALLS & MESSAGE (ENQUIRIES COMPLETE, SUSPECT IDENTIFIED, NO COMPLAINT & WORDS OF ADVICE ISSUED) <b>**LINKED**</b>			
ASSAULT WITH INJURY (22000297509): MINOR INJURY – DOMESTIC (ENQUIRIES COMPLETE, SUSPECT ARRESTED, NO COMPLAINT & COMMUNITY RESOLUTION ISSUED)			
HARASSMENT (22000287929): UNWANTED CONTACT (ENQUIRIES COMPLETE & WORDS OF ADVICE GIVEN)			
<b>ANTI-SOCIAL BEHAVIOUR INCIDENTS (BETWEEN 1<sup>ST</sup> &amp; 10<sup>TH</sup> MAY 2022) - NONE</b>			
Please note that the system used to provide this information was not fully updated hence the limited time range provided.			
<b>GRETTON WEIR</b>			
I have received reports from Mr JOYCE of renewed anti-social behaviour at GRETTON WEIR and as such have included this in my patrol plans.			
<b>SPEED ENFORCEMENT</b>			
The LTI 20-20 ROADSIDE SPEED ENFORCEMENT DEVICE has been away for calibration and as such I have been unable to complete any speed enforcement in the area. Upon its return I will schedule this in for CORBY ROAD & KIRBY ROAD, GRETTON.			
<b>POLICE SURGERY</b>			
On TUESDAY 3 <sup>rd</sup> MAY 2022 I conducted a POLICE SURGERY at THE VILLAGE HALL, KIRBY ROAD, GRETTON between 14:30Hrs & 16:00Hrs using the BEAT BUS. I also kept a Police presence at the scheduled NEIGHBOURHOOD WATCH CYCLE MARKING EVENT at the RECREATION GROUND, but was unable to be completed by the NEIGHBOURHOOD WATCH due to the passing of MEL JARVIS.			
<b>RESOLVED:</b> This report was noted and approved. Votes – all in favour.			
<b>22/118</b> To receive a report from the Safer Corby Team.			
Before the meeting, the Safer Corby Team reported on:			
The Knife Angel visit to Corby.			
Throughout June 2022, the Engagement Team will be in schools delivering Hate Crime and Alcohol awareness sessions in and around Corby Primary schools.			
<b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.			
<b>22/119 Finance:</b> To receive Financial Report dated 1-31 <sup>st</sup> May 2022: payments received, and invoices paid.			
Cllr. Wright reported that he had carried out the bank reconciliation for May, and the accounts were correct. Unfortunately, Cllr. Wright did not have the report at the meeting. Therefore, it will be signed at the July meeting.			
<b>RESOLVED:</b> This report was noted and approved. Votes – all in favour.			
<b>Payments</b>			
<b>Date</b>	<b>Purpose</b>	<b>Payee</b>	<b>Amount</b>
04/05/22	S50 Licence for TVAS	West Northants Council	670.00
06/05/22	Subscription	Northants ACRE	35.00
09/05/22	Electricity supply for MUGA	British Gas Lite	63.20
13/05/22	Printing (Traffic Survey)	The Copy Shop	10.34
16/05/22	Handrail on Village Green	MST Construction	745.02
17/05/22	Insurance renewal	BHIB	1,653.81
17/05/22	Printing (Traffic Survey)	J Clark	50.00
19/05/22	Salaries (June)	Clerk & RFO	569.71
19/05/22	PAYE	HMRC Cumbernauld	97.20
24/05/22	Donation in Memory of M.Jarvis	elecdonateltd	30.00
25/05/22	Data Protection Certificate	ICO	35.00
31/05/22	Empty S&SC septic tank	Cammack & Wilcox Ltd	192.00
<b>Receipts</b>			
05/05/22	MUGA (1080)		40.00
11/05/22	Garage rent		35.83
19/05/22	MUGA (S.Thacker)		45.00
30/05/22	MUGA (H.Park)		30.00
<b>BALANCE</b>			<b>£71,524.06</b>
<b>NATWEST BANK RECONCILIATION FOR 31<sup>st</sup> MAY 2022 STATEMENT</b>			
Balance			£71,524.06
Add undeposited cheques			Nil
<b>BALANCE</b>			<b>£71,524.06</b>
Less unrepresented payments:			Nil
<b>Balance 31<sup>st</sup> May 2022</b>			<b>£71,524.06</b>
<b>22/120 To receive and approve Internal Audit Report and the Annual Governance and Accountability Return 2021/22</b>			
<b>RESOLVED:</b> Reports were noted and approved. The Clerk confirmed that the dates of the Period for the Exercise of Public Rights would be Monday 20 <sup>th</sup> June – 29 <sup>th</sup> July 2022. Votes – all in favour.			
<b>22/121 To receive a report from Working Groups.</b>			

<p><b>22/121a Neighbourhood Plan and Local Plan matters</b>  Cllr. Lilley had no updates to report.  <b>RESOLVED:</b> Noted and approved. Votes – all in favour.</p> <p><b>22/121b Communications including website, newsletters, press</b>  Before the meeting, Cllr. Smith reported on:  Communications – Documents are being added to the website, and it seems to run well.  Gretton Life – Cllr. Smith has discussed the vacancy of a replacement editor with a resident in Gretton who has agreed to take on this role. The Clerk has sent an email to all contributors confirming the deadline for the next issue.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p> <p><b>22/0121c Highways Working Group</b> – Cllr. Mark Thompson  Cllr. Thompson reported that the Traffic Survey forms were being collected and, once the Group has discussed the results, they would put proposals forward to the Parish Council. In the meantime, they will proceed with the 20's plenty speed initiative.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p> <p><b>22/121d Community</b> – including buses, doctors' surgery, school liaison  Before the meeting, Cllr. Husk reported on:  School – She attended the Gretton School Council meeting on the 13<sup>th</sup> of June.  Buses – A full update was given regarding funding and passenger numbers. It was agreed that Cllr. Husk would hold a separate meeting with the Finance Committee to discuss the Welland Wandered funding.  Doctor's Surgery – Nothing to report  Clothes Bank – 450kg was collected  <b>RESOLVED:</b> Noted and approved. Votes – all in favour.</p> <p><b>22/121e Environment</b> – including trees, Pocket Park, litter collecting groups  <b>RESOLVED:</b> No report received.</p> <p><b>22/121f Recreation ground</b> – Cllrs. Fox and Wright  Before the meeting, Cllr. Fox submitted the Friends of Gretton Recreation Ground meeting minutes, dated 16<sup>th</sup> May 2022.  It had been agreed that the Fun Day would be held on the 10<sup>th</sup> or 11<sup>th</sup> of September. They are discussing the possibility of holding an outdoor cinema night following the Fun Day.  Nothing further to report.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p> <p><b>22/121g Village Hall</b>  Before the meeting, Cllr. Smith submitted a report giving an update regarding a possible online booking system and website for the Village Hall.  Cllr. Lilley suggested that it would be beneficial to have two extra defibrillators in Gretton, one at the Village Hall and one at The Hatton Arms. Cllr. Smith agreed to discuss this with the Village Hall Committee.  Cllr. Lilley also asked Cllr. Smith to discuss the possibility of installing an electric car charging point at the Village Hall with their Committee.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p> <p><b>22/121h Sports and Social Club</b> – Cllr. Nicholls  Before the meeting, Cllr. Nicholls reported on:  Forthcoming events: July 8<sup>th</sup>, Elvis Tribute. Darts, 24<sup>th</sup> June. Bingo, every Monday. Skittles, Tuesday nights.  Jubilee fundraising - both football and cricket clubs raised some money by using the BBQ. The Jubilee beacon lighting was a great success.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p> <p><b>22/121i – Youth Council</b> – Cllr. Blamire  Nine children (mainly 11 years and under) visited the recent Open Event, and ideas were collected from the children of things they liked and disliked in Gretton. An event for older children and a stall at the Fun Day will be considered.  <b>RESOLVED:</b> Report was noted and approved. Votes – all in favour.</p>
<p><b>22/122</b> To discuss clearance of the Pocket Park before Forest School Visits  Cllr. Husk has volunteered to litter pick the Pocket Park before school visits.  <b>RESOLVED:</b> Votes – all in favour.</p>
<p><b>22/123</b> Councillor and Clerk Training Update  Councillors agreed that the recent bespoke training on planning had been useful.  <b>RESOLVED:</b> Votes – all in favour.</p>
<p><b>8.56 pm Cllr. Newby joined the meeting.</b></p>
<p><b>22/124</b> Review of Gretton Parish Council Deliverables 2022  <b>RESOLVED:</b> Project dates were reviewed and updated. Votes – all in favour.</p>
<p><b>22/125</b> To discuss a quotation for the installation of a new fence and gates at the rear of the Silver Band hut, together with the repositioning of the existing gate at the rear of the Pavilion.</p>

<p><b>RESOLVED:</b> A quotation from SKJ Groundworks Ltd for £1,050, including VAT, was approved. Votes – all in favour.</p>
<p><b>22/126</b> To consider recruitment of a new Clerk and RFO.  <b>RESOLVED:</b> It was agreed to advertise this post within the village and in the NCALC mini-weekly update email for 11 hours per week (hours to be reviewed after six months), SCP 20.  <b>ACTION:</b> Clerk to book a place on the New Clerks training on 10<sup>th</sup> and 17<sup>th</sup> September 10-4 pm. The cost is £185. Approved. Votes – all in favour.</p>
<p><b>22/127</b> To review Gretton Parish Council Standing Orders 2018 (England)  <b>RESOLVED:</b> This was reviewed and approved without amendment. Votes – all in favour.</p>
<p><b>20/128</b> To adopt a General Reserves Policy as the Finance Committee recommends.  <b>RESOLVED:</b> Policy was approved. Votes – all in favour.</p>
<p><b>22/129</b> To consider if any changes are required to Gretton Neighbourhood Plan  <b>RESOLVED:</b> Cllr. Lilley asked Councillors to consider any proposals for changes to the Neighbourhood Plan for discussion at the July meeting. Votes – all in favour.</p>
<p><b>22/130</b> To discuss Land on Harringworth Road  <b>RESOLVED:</b> Cllr. Fox discussed the Overage Clause, which applies to the land being acquired, and the Parish Council's obligations about the Local Government Act with Councillors. It was agreed to proceed with the proposed land swap. Approved. Votes – all in favour.</p>
<p><b>22/131</b> To review Platinum Jubilee Celebrations  <b>RESOLVED:</b> Cllr. Lilley officially thanked everyone involved for making the event such a success. The general feedback was very positive and well received. It was noted and approved. Votes – all in favour.</p>
<p><b>22/132</b> To discuss the survey on the NNC Shared Prosperity Fund (closing date midday on 22<sup>nd</sup> June 2022)  <b>RESOLVED:</b> Councillors may respond to this survey as individuals if they wish. Approved. Votes – all in favour.</p>
<p><b>22/133</b> To receive an update on Works Outstanding  <b>RESOLVED:</b> The document was updated and approved.  <b>ACTION:</b> Clerk to contact the Highways Regulations Team regarding a possible proposal for a footpath to be installed between the Pocket Park and the new development in place of the proposed grass verge. Approved. Votes – all in favour.</p>
<p><b>22/134</b> Planning Applications  <b>NC/22/00176/DPA</b>  Re: Construction of a new garage, entrance porch and external alterations  At: 1A Harringworth Road, Gretton. NN17 3DD  <b>RESOLVED:</b> It was agreed to make no objections. However, it was decided that concerns should be raised to ensure that the altered parking arrangements should have no impact on the neighbouring properties through the use of the shared access driveway. Approved. Votes – all in favour.  <b>NC/22/00215/DPA</b>  Re: Erection of a new four-bed dwelling with driveway and landscaping. Removal and rebuilding of the low-level stone boundary wall.  At: Gretton Village Hall, 61 Kirby Road, Gretton. NN17 3DB  <b>RESOLVED:</b> It was agreed to object to the application on the following grounds:</p> <ol style="list-style-type: none"> <li>Concerns regarding the proximity of the proposed dwelling to Gretton Village Hall, which presently benefits from a Premises Licence for live and recorded music, performances of dance and anything similar to music or dance until midnight each day. Therefore, it was felt there is a potential for an unacceptable impact for the future occupiers of the proposed dwelling from activities at the village hall.</li> <li>Gretton Neighbourhood Plan <ul style="list-style-type: none"> <li>H4 Windfall Sites – Development proposals for infill and redevelopment sites will be supported where “They help to meet the identified housing requirements for Gretton.”</li> <li>H5 Housing Mix – New housing development proposals should provide a mixture of housing types specifically to meet the latest assessment of identified local needs in Gretton. Applications for small family homes (2 or 3 bedrooms) or homes suitable for older people will be supported. The application for a larger house, of the nature proposed in the application, does not fit these criteria.</li> </ul> </li> </ol> <p>The Design and Access Statement states that the site was offered to Gretton Parish Council during the planning process of the adjacent development, but the Parish Council did not see a need for it. The Parish Council response must state that at no stage was there any formal offer made to transfer the land to the Council or indeed any consideration given to its future use. Approved – 7 votes in favour, 2 abstained.  <b>NC/22/00211/DPA</b>  Re: Conversion of existing garage into additional annex with a mezzanine level. An addition of a rear/side ground floor ‘conservatory’ extension with a 2-storey extension towards the rear of the property for an additional bedroom and ensuite.</p>

At: 4 Caistor Road, Gretton. NN17 3DL

**RESOLVED:** Although Gretton Parish Council supports the application, it is on the understanding that a Condition is in place that the occupation of the annex should always be ancillary to the house and not as an independent or separate dwelling. Approved. Votes – all in favour.

**22/135** To receive a report on any correspondence received since the previous meeting.

1. A reply has been received from the residents in Caistor Road who were asked to trim the hedge that borders their property. They are pleased to comply with this request after the birds have finished nesting, likely to be early September; in the meantime, they will happily do some basic light cosmetic trimming.

**ACTION:** The Clerk was asked to contact two other households in Gretton requesting that they cut back the overhanging vegetation from their property.

2. Mobile Post Office in Lydia's. The Clerk reported that Mr Sharman has confirmed that the Post Office will only be in Gretton for one day a week, and the postmaster has made this decision.

**22/136** Councillor questions

1. The vegetation along Clinker's footpath needs to be trimmed. **ACTION:** Clerk to contact NNC.
2. Cllr. Fox requested that the Clerk contact the Highways Department and ask that they move the grit bin back to the corner of Clay Lane.
3. Cllr. Fox asked the Clerk to contact the NNC Mowing Team and ask them to trim back the hedges and trees around the gate at Picks Field.
4. Cllr. Newby reported a very old roundabout in the hedging at Picks Field that needs to be moved. **ACTION:** Cllr. Thompson to investigate.
5. Cllr. Wright requested that the NNC policy regarding Hackney Carriage and Private Hire Licensing be discussed at the July meeting.

**22/137** The meeting closed at 10.03 pm.

**Date of next Meeting** to be held on Monday 11th July 2022

Signed: \_\_\_\_\_

Councillor Jacki Lilley, Chair of Gretton Parish Council

11<sup>th</sup> July 2022