**GRETTON PARISH COUNCIL** Gretton, Corby, Northamptonshire.

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**Please Note:** These Minutes are posted prior to being ratified by the parish council and as such are in draft form. Any amendments to Minutes will appear in the following month’s minutes.

Minutes of the meeting of Gretton Parish Council held on **Monday 11th January 2021** at 7.30pm. This meeting was held virtually, using the Zoom platform.

**Present:** Cllrs.Woolston, Moore, Fox, Smith, Ferguson, Bromhall, Thompson, Meechan, Watts, PC B.Wilson. M.Jarvis, F.Chapman and the Clerk (Jackie Clark).

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| **21/001** To receive and approve apologies for absence.  **RESOLVED:** Cllr.Collis, Cllr.Wellingsand PCSO J.Devlin. | | | | |
| **21/002** To receive declarations of interest under the Council’s Code of Conduct Related to business on the agenda.  **RESOLVED:** No declarations of interest were declared. | | | | |
| **21/003** To receive and approve for signature the minutes of the meeting held on 14th December 2020.  **RESOLVED**: The minutes were approved without amendment – as this was a virtual meeting the minutes will be signed by the Chairman at a suitable time. | | | | |
| **21/004** To note any matters arising from the minutes not included on this agenda for report only.  **RESOLVED:** 20/312 Cllr.Fox to attend NCALC Risk Assessment training session being run by BHIB Insurance.  20/313 Cllr.Thompson’s contact details have been forwarded to P.Burns, Welland Valley Trust. | | | | |
| **21/005** Open Forum  21/005(i) Poppy Display (F.Chapman).  A group of residents would like to work on a poppy display to be displayed on the Village Green for the Remembrance Service to be held in 2021.  **RESOLVED:** This focal point in the village would involve netting, covered with knitted poppies, which would be draped from the railings down the embankment. Councillors agreed that this was a good idea and F.Chapman agreed to attend a meeting nearer the time to provide an update. | | | | |
| **21/006** To receive a report from County Councillor.  **RESOLVED:** No report received. | | | | |
| **21/007** To receive a report from Borough Councillors.  **RESOLVED:**  Cllr.Watts reported that it appears that the May 2021 elections are unlikely to take place until later in the year due to the pandemic and wonders how the Unitary will go through. However, following the Christmas break, Unitary meetings are starting again this week.  Cllr.Wellings report was submitted prior to the meeting:  “My Borough/Unitary report  1.North Northamptonshire transfer of our Household Waste & Recycling Centres (HWRCs ) contract from Amey to **Urbaser.**  Northamptonshire has a network of 9 Household Waste Recycling Centres (HWRCs) which dispose of household waste free of charge. The HWRCs are managed under a contract between NCC and Enterprise Managed Services(EMS), an organisation which was bought out by Amey in 2013. The contract commenced in 2010 and it is a 15 year contract, ending in 2025.  On transition to unitary on 1st April 2021, the HWRC contract will be hosted by North Northamptonshire Council until the contract’s natural expiry in 2025. This period will give the new unitary authorities time to review the HWRC services and associated infrastructure and consider how these services will be provided in the future.  2.Members at the Rural Area Forum on the 19th November discussed at some length the deep disappointment felt towards Corby Borough Planning department’s communications and decisions. To date I know of 3 complaints made directly to Iain Smith (head of planning) from Cllr Owen Davidson, Cllr Sarah Brant, Cllr Ray Kilham. I will raise this matter at the Audit and Gov committee on Wednesday 13th Jan.  3.New Corporate leadership team for North Northamptonshire Council. See attached. FYI for future contacts.  4.I am attending a meeting pertaining to the North Northamptonshire Budget on Tuesday 19th January. I’m happy to raise questions that you may have.” | | | | |
| **21/008** To receive a report from the Police.  **RESOLVED:** Key messages from the Police this month being as follows:  PC Wilson reported that patrols focusing on COVID enffr3eorcement in local areas are being carried out with a stronger presence in communities and patrols will continue in all areas of Gretton. Whilst he has not had to issue a COVID ticket yet in his rural area, PC Wilson said the roads are busy and people are making journeys that they do not need to. He urges members of the public to be aware of the current restrictions and guidelines around the current national lockdown as detailed on the Government website <https://www.gov.uk/coronavirus>. Also please do report any breaches/ suspected breaches of these restrictions to Northamptonshire Police via either telephone 101 or via the online reporting tool at <https://www.northants.police.uk>.  Please can all vehicle owners be aware of the small increase of theft of vehicles as a result of the owners leaving their vehicles running whilst unattended, usually whilst they wait inside as their car defrosts in this cold weather. Not only is the vehicle owner’s insurance company unlikely to pay out but this is also an offence of ‘QUITTING’ which they could be prosecuted for.  Cllr.Thompson reported that a resident has been in contact with him regarding a car, with up to four occupants, parked in the dark area of the Recreation Ground. There is a lot of activity around the car, with young people going to the car and walking away. The occupants also leave the car and stand between the Pavilion and Band Hut. PC Wilson will patrol this area. He asked that any evidence of drugs found in Gretton be reported to him giving the time and place seen. This could include small zip-lock bags and small pieces of tin foil. His email address is [brad.wilson@northants.pnn.police.uk](mailto:brad.wilson@northants.pnn.police.uk)  Please find attached the crime figures for JANUARY 2021. It is worth noting the 30% reduction in recorded crime this month compared to last month.  The current police focus is on high visibility patrols in relation to re-assurance and COVID-19 enforcement, with other Policing activities such as speed enforcement being halted.  As a result of tonight’s meeting, PC Wilson said that he will patrol the recreation carpark and nearby pavilion for the suspected drug dealing and report back at the next meeting. | | | | |
| **21/009** To receive a report from the Safer Corby Team.  **RESOLVED**: No report received. | | | | |
| **21/010** To receive Financial statement dated 4th January 2021: payments received and invoices paid.  **RESOLVED**: This report was approved. Cllr.Smith verified and signed the bank reconciliation for January 2021.  Parish Council noted that the following rental amounts were due to be paid for 2020:  Sports & Social Club               £769  Silver Band                               £100  The payments due for use of facilities during 2020 were noted as follows  School                                       £150  Football Club                           £684  Due to the pandemic the Cricket Club were not active and did not play in 2020, therefore, their normal payment will be waived. | | | | |
| **Payments** | | | | |
| **Date** | **Purpose** | **Payee** | **Amount** | |
| 07/12/20 | Room Hire | Gretton Village Hall | £132.00 | |
| 16/12/20 | Tree works at Pocket Park | MB Tree Surgery | £250.00 | |
| 15/12/20 | Printing December Newsletter | The Copy Shop | £148.80 | |
| 17/12/20 | Pads for IPAD SP1 Defibrillator | Defib Store | £88.74 | |
| 21/12/20 | Salaries | J.Clark | £1,146.90 | |
| 21/12/20 | PAYE Income Tax | HMRC | £229.20 | |
| 22/12/20 | Electricity bill for The Pavilion | British Gas | £72.52 | |
| 30/12/20 | Electricity bill for The Pavilion | Briths Gas | £19.19 | |
| 13/12/20 | Platform for Remote meetings | Zoom | £14.39 | |
| 04/01/21 | Electricity for MUGA lights | E-On | £51.00 | |
| **Receipts** | | | | |
| 07/12/20 | MUGA Hire | | £85.00 | |
| 15/12/20 | Garage rent | | £ 35.83 | |
| 03/01/21 | MUGA Hire | | £ 40.00 | |
| **BALANCE £ 39,255.02** | | | | |
| **NATWEST BANK RECONCILIATION FOR 4th January 2021** Balance | | | | £41,091.86 |
| Add undeposited cheques MUGA (1018) not received | | | | £10.00 |
| **BALANCE** | | | | **£41,101.86** |
| Less unpresented cheque 000053  000054  000055  000056  000057 | | | | 250.00  229.20  132.00  88.74  1,146.90 |
| **BANK 4th January 2021** | | | | **£39,255.02** |
| **21/011** To receive a report from Working Groups.  **RESOLVED:**  21/011a Website – Cllrs Smith and Collis  Nothing to report.  21/011b Police liaison – Cllr.Thompson  Nothing to report other than that discussed earlier in the meeting. See agenda item 21/008.  21/011c School liaison – Cllr. Meechan  Due to the current guidelines, Cllr. Meechan has not been able to visit school.  21/011d Source grant applications – Cllr.Meechan  Cllr.Meechan is not aware of any further relevant grants.  21/011e Trees and environment – Cllr.Bromhall stated that he has received a copy of the Tree and Safety report submitted by Rebecca Peace dated December 2020. This involves a resurvey in 12 months of the Pocket Park and Recreation Ground and in 36 months for other areas. All advisory work is indicated as low priority and Cllr.Bromhall recommends that work is undertaken if and when “emergency” work is required. Monitoring will follow the guidance in the report.  **ACTION:** Cllr.Bromhall requested the Clerk to note diary dates for necessary tree inspections as well as keeping a record of work done with reference to the report.  Church Gap – There is evidence that vehicles have been driving on the grass area and Cllr.Bromhall asked if it would be possible to place something in the area to act as a deterrent.  **ACTION:** Cllrs.Bromhall and Thompson to discuss at a later date.  21/011f Recreation ground – Cllr.Fox  Following recent Government’s announcements and the new lockdown rules the MUGA gate has been locked and signs have been put up to inform everyone that it is closed due to coronavirus restrictions.  This information has been posted on Facebook. | | | | |
| **21/012** To discuss and report Matters Arising Document.  **RESOLVED:** 20/38 – Matthew Johnson Education Foundation. The Clerk reported that a cheque had been received from MHBS for the sum of £405.00, made out to Gretton Primary Academy. The cheque has been given to the school and the Headteacher thanked the PC for the very kind donation.  **ACTION:** Clerk to formally close the charity with the Charity Commission.  20/228 Second defibrillator for Gretton – Mrs Sharman has confirmed that the grant application can be made through Lydia’s.  **ACTION:** Clerk to complete the application form and then send it to Mrs.Sharman who will complete the necessary information regarding Lydia’s Coffee Shop. | | | | |
| **21/013** **Planning**  **20/00473/DPA** At : 33 Fulwell Avenue Gretton NN17 3DG  Re : Proposed garden annexe to rear of property.  **RESOLVED:** The application was discussed and the Parish Council agreed to object to the application on the grounds that it is outside Corby Borough Council’s policy regarding backland development.  **20/00499/DPA** At : 4 Caistor Road Gretton NN17 3DL  Re : Conversion of existing garage into Annexe accommodation. The erection of a ground floor link block to the main dwelling. Erection of a rear ground floor extension with connecting corridor to the main dwelling.  **RESOLVED:** The above application was discussed and the Parish Council had no objections but request that Corby BC Planning give consideration to ensuring adequate parking, turning and exiting for five cars is provided.  **20/00489/COU** At : 10 Station Road Gretton NN17 3BU  Re : Proposed erection of timber garage to rear garden & change of use of outbuilding from Granny Annexe to Holiday Let, including installation of grass-grid to rear garden. **Change of Use.**  **RESOLVED:** The above application was discussed and the Parish Council object to the application on the following grounds:   1. It is outside Corby Borough Councils policy regarding backland development. 2. Concerns with regard to adequate parking, turning and exiting of vehicles. 3. Potential for the property to become a separate dwelling at a later date.   **20/00490/LBC** At : 10 Station Road Gretton NN17 3BU  Re : Proposed erection of timber garage to rear garden & change of use of outbuilding from Granny Annexe to Holiday Let, including installation of grass-grid to rear garden. **Listed Building Consent.**  **RESOLVED:** The above application was discussed and the parish council have no comments to make.  **20/00553/DPA** At: 55A High Street, Gretton. NN17 3DF  Re: Proposed rear extension single storey and two storey porch/bathroom extension to front/render finish to main elevations and replacement of windows.  **RESOLVED:** The application was discussed and no objections/concerns were raised. | | | | |
| **21/014** To consider draft Revenue Budget 2021-22 for North Northamptonshire Council consultation.  **RESOLVED:** It was agreed that the PC should respond because of the possible implications of reduced services for the forthcoming financial year.  **ACTION:** Councillors to review document and send any comments that they wish to make to the Clerk who will prepare a response from the PC that will be agreed with Cllr.Woolston, Chair prior to it being submitted. | | | | |
| **21/015** To appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police.  **RESOLVED:** This was discussed and it was agreed that Cllr.Thompson would be the representative.  **ACTION:** Clerk to submit name and email address of the person appointed. | | | | |
| **21/016** To receive a report from Gretton Neighbourhood Watch Co-ordinator.  **RESOLVED:** Mel Jarvis introduced himself as the new Gretton Neighbourhood Watch Co-ordinator. He informed the PC that there were currently three schemes in Gretton - a village scheme with 75 members, a scheme in Winchilsea with one member and a scheme in the Maltings with one member. All three schemes will be combined as one village scheme. Gretton Scheme Objectives are to   * Increase awareness of NH & what it does * Promote awareness of crime & prevention of all types * Increase membership of the scheme * Appoint coordinator deputies in each street * Highlight our NHW community with publicity : Facebook, Gretton News, ET, NHW Signs, stickers, posters, leaflets, etc * Communications : Emails, leaflet drops, calling cards, etc * Working alongside other village schemes identify isolated & vulnerable villagers. Build on the community spirit generated during the pandemic * Encourage community awareness   He advised the PC that the Neighbourhood Watch signs attached to the Gretton road signs are potentially illegal because they are too low. PC Wilson gave M.Jarvis contact details for the Chair of Kettering Area Support Team for the Neighbourhood Watch Network.  **ACTIONS:** Cllr.Smith will put details of the NW on the website.  Cllr.Moore will contact Kier Services regarding the NW signs and authorisation. | | | | |
| **21/017** To consider Parish Council obtaining Traffic Control System for use in Gretton.  **RESOLVED:** Cllr.Moore reported that he has asked a supplier for the costings of a combined battery and solar powered system. He has given a map to Kier Services showing the proposed sites and they will offer advice regarding suitable locations as well as support obtaining necessary licence and permission for signs. Kier Services will also offer advice regarding additional costs involved, for example, posts and installation.  **ACTION:** Cllrs. Moore and Collis to report at the February meeting. | | | | |
| **21/018** To receive a report on any correspondence received since previous meeting.  **RESOLVED:**  No correspondence received. | | | | |
| **21/019** Councillor questions  **RESOLVED:**  21/019(i) Cllr.Ferguson suggested that, if a resident is throwing away a Christmas tree with roots, it could be planted on the Village Green. This was discussed and it was agreed that, due to the long- term upkeep of the tree, a tree would not be planted. | | | | |
| **21/020** The meeting closed at 9.00 pm.  **Date of next Meeting** to be Monday 8th February, 2021. | | | | |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frances Woolston,

Chairman, Gretton Parish Council